

January 20, 2022

The 2021 4th quarter / annual meeting of the Clymer French Creek Free Library was held on this date at the library. Trustees present: Tara Hoitink, Linda Heslink, Sarah Aikens, Geary TeWinkle, Kelly Halvonik, and Tracy Eliason. The library director, Darlene Redlecki, was also present.

Absent: Chester Bricker, Rebekah Wallace, Laurie Beckerink

The minutes from the meeting held in January were read and approved.

Motion to Accept: Kelly Halvonik, seconded by Linda Heslink and carried.

The Treasurer's Report was presented by Kelly Halvonik. The balances are as follows:

Checking Account- \$2,722.78

Savings Account- \$25,953.04

Cash on Hand- \$100.00

Kolstee Estate- \$122,153.30

The report will be held for Trustee's review.

The Treasurer's Report is attached.

Motion to Accept: Sarah Aikens, seconded by Geary TeWinkle and carried.

The Director's Report included events held during the 4th quarter of 2021, our current holdings and circulation. The Report is attached. Darlene discussed grants that we will need to replace our furnace as well as complete some of the construction projects that must be completed this year. She has also informed the Board that there is a need to hire a third staff person to help the library run smoothly. 2021 Improvements and Accomplishments: restroom and entryway renovation and handicap accessibility, safe, sign, security cameras, new technology installed, technology box, carpets cleaned, CFCFL bags, pamphlets, stamp, "market" toy, replaced water lines in kitchen, and air purifier, huge SRP, collaborations, town signs, and community programs. Darlene also provided the board with a tentative fundraising and event map for 2022. Motion to approve - Tracey Eliason, seconded by Linda Heslink and carried.

Committee Reports

- Nominating Committee- Nothing new to report.
- Maintenance Committee- The faucet was replaced. The furnace was checked by Flicks and was deemed in need of replacing as well as updating the entire heating system.
- Finance Committee- Nothing new to report.
- Technology Committee- Nothing new to report.
- Visionary Committee- Nothing new to report.
- Bi-laws Committee- Nothing new to report.
- Building Committee- Nothing new to report.
- Fundraising Committee- Nothing new to report.

Motion to Accept Committee Reports: Geary TeWinkle, seconded by Kelly Halvonik and carried.

Old Business

- Staffing - There is a potential need to hire a third person to assist in running the library as smoothly as possible.

New Business-

- A motion was made to change the hours on Wednesdays to 10:00 am to 4:00 pm beginning February 3, 2022. Move to approve - Kelly Halvonik, seconded by Geary TeWinkle and carried.
- Motion to eliminate Bi-laws committee. Move to approve- Geary TeWinkle, seconded by Tracy Eliason.
- Stacking of 2022 Committees
 - Nominating Committee - Tracey Eliason and Sarah Aikens
 - Maintenance Committee - Geary TeWinkle and Laurie Beckerink
 - Finance Committee - Kelly Halvonik and Linda Heslink
 - Technology Committee - Rebekah Wallace and Sarah Aikens
 - Visionary Committee - Linda Heslink, Rebekah Wallace, and Tracey Eliason
 - Building Committee - Geary TeWinkle
 - Fundraising Committee - Linda Heslink, Tracey Eliason, Kelly Halvonik, and Sarah Aikens.
- Motion to move Quarterly meetings to Bi-monthly (odd months of the year). Move to approve - Kelly Halvonik, seconded by Sarah Aikens and carried.
- Tulip Festival fundraising ideas and discussion.
- Sunshine Fund ideas and discussion. This will be headed by Linda Heslink as corresponding secretary. Move to approve by -Tracey Eliason, seconded by Geary TeWinkle and carried.

The next meeting of this Board is scheduled for March 17, 2022.

Motion to adjourn: Geary TeWinkley, seconded by Tracey Eliason and carried. Meeting adjourned.

Respectfully submitted,

Sarah Aikens, Secretary